MINUTES
REGULAR MEETING – JULY 25, 2014
BOARD OF DIRECTORS
DHARMA EDUCATIONAL INST (DEI) DBA NEW HORIZONS CHARTER ACADEMY
5955 LANKERSHIM BLVD., NORTH HOLLYWOOD, CA 91601

I. PRELIMINARY

A. CALL TO ORDER at 9:40 A.M.

B. ROLL CALL

	Present	Absent
Mr. Stuart Cano	__**X** ___	_____
Ms. Ana Ramos	__**X** ___	_____
Ms. Ruth Shemesh (BY PHONE)	__**X** ___	_____
Mr. Maximino Morales	_____	_ **X** __

OTHERS PRESENT:
Richard, Thomas, Executive Administrator/Principal
Sean Brown, Staples Sales Consultant (for Oral Communications – Non Agenda Items)
Susan Kumar – for Lease Agreement part of the meeting

C. MINUTES OF SPECIAL BOARD MEETING OF JULY 16, 2014 WAS APPROVED

II. COMMUNICATIONS/ITEMS SCHEDULED FOR ACTION

A. ORAL COMMUNICATIONS: Non-agenda items:

Sean Brown presented Staples Advantage Program for charter schools

B. Executive Administrator's Report

Richard Thomas presented his plan for NHCA – additional K classroom, maximum class size of 24, technology in the classrooms, teacher evaluation, professional development, parent involvement, integrating music and athletics with core subjects.

Cost estimate for technology – chromebooks, projectors, document cameras, cart, SIS system, softwares, is approximately $48,714. Smart boards and separate server for the school were also discussed. We'll look at revised budget due to increased enrollment and remaining PCSGP grant money for funding.

He's still interviewing and will have the staff on board by August 4.

C. Board/Staff Discussions and Vote

1. Board approved Executive Administrator's plan for NHCA:
    a. Additional K class
    b. Maximum class size of 24
    c. Common Core Technology Plan - Purchase of additional Chrome books chromebooks (8-10/class), softwares, projectors, document cameras, smart boards, etc.
    d. Teacher Evaluation System
    e. Student Information System
    f. Parent Engagement Plan
    g. Separate server for the charter

2. Charter plans to use the auditorium for board meetings to accommodate parents and other school activities. Ana presented that per lease agreement, there is a charge of $50 per day. In addition, she indicated that Susan is donating $7,500 towards July 2014 lease but was declined by the board per June 27 board meeting because it as an inappropriate donation. Ana will check with charter lawyer, Minney & Young.

   Susan indicated that the charter was never charged for the use of the auditorium in the past and will continue not to charge the charter. In addition, she offered the use of the lunch room at 5949 Lankershim (2nd floor) at no additional cost.

3. Applications for the Board positions were approved – Mario Castaneda and Melissa Chambers Yamaguchi.

4. Credit card for Executive Director ($5000 limit) and Administrative Assistant ($500 limit) were approved to take care of purchases – supplies, online purchases.

Submitted by: Ana Ramos, Secretary